Project Checklist

Keep Track Of Your Product Creation Progress

- ❑ 1. Project (Product/Service) defined

- ❑ 2. Components/Milestones in place

- ❑ 3. Work Packages (Tasks) laid out

- ❑ 4. Dependencies accounted for

- ❑ 5. Resources assigned to Work Packages

- ❑ 6. Work Packages scheduled

- ❑ 7. Review and Check done

- ❑ 8. Dry run / Fix / Rerun accomplished

- ❑ 9. Turnaround Time & Budget estimated

- ❑ 10. Marketing Components selected*

- ❑ 11. Components produced*

- ❑ 12. Product/Service assembled*

* Optional depending on business decision